



Tips for ACAA Educational Foundation Scholarship Applicants 2021 Scholarship Program

GENERAL TIPS

- Read all requirements and instructions carefully before beginning your application.
- You must be enrolled as a **full-time student at a U.S. accredited university or college** during the award year to be eligible for a scholarship.
- Undergraduate and graduate students in **any major** may apply for scholarships.
- All submittal materials including your essay, statement of educational and career goals and letters of recommendation should be **labeled with the applicant's name**.
- All submittal materials **must be typed**. Handwritten application materials will not be considered.
- Your essay and statement of educational and career goals must be sent to **scholarships@aca-usa.org**.
- All application materials must be received by 11:59 p.m. EST on **May 7, 2021**.
- Only official transcripts will be accepted. Unofficial transcripts will not be accepted. Transcripts must reach the Scholarship Coordinator no later than May 7, 2021.
- Transcripts should include the student's GPA and the GPA scale that the academic institution uses.
- Include a brief (300-word maximum) statement of your educational and career goals.
- The essay and statement of educational and career goals must be submitted in **Microsoft Word or .pdf format**.

FILLING OUT THE APPLICATION

- Fill out the online application form, available on the ACAA website. Required information is denoted by red asterisks. After completing the application form, hit the submit button and the application will be received by the ACAAEF Scholarship Coordinator.
- For each academic institution attended, list coursework taken that has relevance to coal combustion products (CCPs) management and utilization. This can include technical courses in engineering and science as well as non-technical courses in business administration, IT, marketing, communications, law, policy, etc. **The relevance to CCPs must be demonstrated. It is the student's responsibility to describe the relevance to CCPs.**

- List any research projects, internships/employment, or volunteer activities you have worked on related to CCP management and utilization. Fully describe why each activity/research is related to CCPs and the goals of the project/activity. Describe any deliverables produced as result of the work, your performance, papers published and other milestones that were important.

ESSAY TIPS

- Your essay should be an original work and clearly demonstrate your interest in coal combustion products.
- Essays are limited to 1000 words using the formatting specified in the application instructions. Graphics, tables and charts, and references are not included in the word count.
- Your essay should include a one-paragraph abstract summarizing the content of your paper. The abstract is included in the 1000-word limit.
- Applicants are encouraged to cite references related to their essay topic. The references should be formatted using an appropriate style such as MLA, ACS, APA, ALWD, IEEE, Chicago, Harvard, etc.